

Recycle Center Attendant Job Description

Position Summary:

The Recycle Center Attendant is responsible for assisting the public in the proper disposal of recyclable materials, maintaining a clean and organized recycling facility, and ensuring that materials are sorted correctly according to guidelines. The attendant provides customer service, promotes environmental awareness, and supports the overall operations of the recycling center.

Essential Duties and Responsibilities:

- Greet and assist customers in unloading and sorting recyclable materials.
- Ensure materials are placed in the appropriate bins or containers.
- Monitor materials for contamination and provide guidance on acceptable items.
- Maintain cleanliness and orderliness of the recycling site, including sweeping, picking up litter, and cleaning bins.
- Educate the public about recycling guidelines and center policies.
- Report issues such as illegal dumping or safety concerns to the township supervisor.
- Follow all safety protocols and wear appropriate personal protective equipment (PPE).

Qualifications:

- High school diploma or equivalent preferred.
- Prior experience in waste management, recycling, or customer service is a plus.
- Ability to lift up to 50 lbs and work outdoors in various weather conditions.
- Strong communication and interpersonal skills.
- Dependable, self-motivated, and detail-oriented.
- Basic knowledge of recyclable materials and environmental practices is helpful.
- Must pass a background check and drug screening (if required).

Work Schedule:

Hours vary depending on site operations, including weekends and holidays. This position may require occasional overtime.

Work Environment:

Outdoor facility; exposure to varying weather conditions, odors, and noise. Physical demands include bending, lifting, standing for extended periods, and operating equipment.